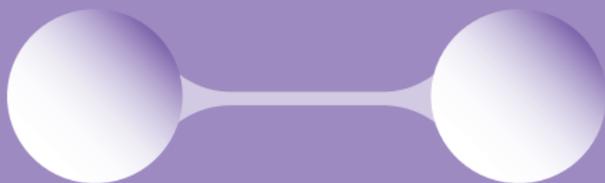
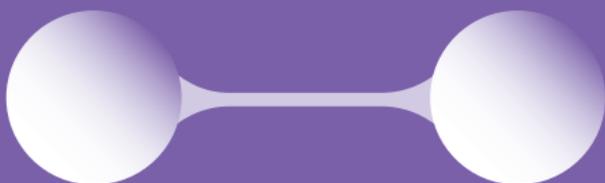


**citroen wells**  
CHARTERED ACCOUNTANTS

# Corporate Services And Audits



  
**GGi**  
INDEPENDENT  
MEMBER

## The Need for Assistance

The requirement for auditing company accounts has been with us for many years, however, the statutory regulations relating to these audits is constantly changing and has important consequences for companies

- Eligible small companies can opt not to have their accounts audited, but the accounts are still required to be prepared in accordance with the Companies Act and Accounting Principles
- Certain companies are entitled to submit shortened versions of their accounts to Companies House, irrespective of whether they have or have not been audited
- Company tax rates vary depending on the level of profits of a company and whether it is part of a group
- HM Revenue & Customs has become aggressive in its campaign against “tax avoidance” therefore proper tax planning is essential
- High employment costs have left many companies understaffed and lacking the necessary skills to process basic financial and accounting information.

## The Need for Advice

Our clients look to us for advice and support in the following principal areas:

- Audit or review of accounts
- Financial advice/management consultancy
- Minimising tax/VAT liabilities
- Dealing with HM Revenue & Customs, especially where liabilities are disputed
- Preparation of statutory accounts and iXBRL tagging of accounts for submission to HMRC
- Bookkeeping and advising on the best accounting practice
- Preparing budgets and cash flow statements
- Establishing pension schemes and similar tax-efficient arrangements for owner directors and employees, particularly since the government announced mandatory workplace pensions
- Raising of finance.

## How Citroen Wells can help you?

In addition to providing you with assistance and advice in all the areas mentioned:

- We keep up to date with changes in legislation, both fiscal and commercial
- We ensure not only that you are aware of how changes will affect you but offer advice and assistance
- Years of experience in advising companies enable us to deal quickly and effectively with situations which may be new to you.

## The Way we Work

The Citroen Wells philosophy is to provide an unparalleled professional service to all types of companies, irrespective of size. The annual turnover of our corporate clients range from modest amounts to many millions but each one can count on the same standard of attention, which we achieve by:

- Adopting a unique and individual approach to your needs - effectively tailoring our services to your requirements
- Maintaining close contact with you, your bankers and your professional advisers and reporting to you regularly
- Being at the end of a telephone and ready at short notice to attend meetings at any location, either in the UK or overseas
- Ensuring that you always receive personal attention from at least one - and often two - of our friendly partners and a dedicated team, all of whom offer specialist advice and assistance to companies of every size
- Regular consulting to ensure you meet your objectives and assisting you as required to achieve your overall strategy
- Responding promptly, effectively and efficiently to all requests for advice and assistance and providing a service at an economic cost
- Periodically taking a fresh look at your affairs to ensure that they are receiving the close attention they deserve
- Being approachable friendly and reliable.

## What Will It Cost

This is really up to you because we make our living by selling our time, skill and experience. But since we have acquired that experience over a number of years and understand the needs of our clients we charge reasonable fees for our services.

In particular:

- Initial discussions are free
- We always ensure that our fees remain competitive as our ultimate aim is to provide value for money
- For certain services - for example: bookkeeping, payroll services, preparation of management accounts - we can discuss your requirements and agree a fixed fee in advance for any given period
- In other cases we would assess, with your help, the extent of our likely involvement in any particular matter and provide you with an estimate of our fees, thus enabling you to budget for your professional costs.

## The Next Step

For over 60 years Citroen Wells has acted for a wide range of companies, individuals, charities, partnerships and family trusts of all sizes.

Based in the heart of London we ensure that all clients receive a high quality professional service from friendly partners and dedicated teams who combine their talents to offer sophisticated advice and the highest level of personal attention at all times.

Whatever your company's size our wide experience is available to you and:

- An informal initial meeting with us will cost you nothing apart from your time
- You can obtain further details by contacting Mark Bailey or Walter Lian or any partner at:

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